EMPLOYMENT OPPORTUNITIES

**Berkey Williams LLP (Berkeley, CA**

|  |  |
| --- | --- |
| **Position Type:** | Fellowship |
| **Practice Area(s):** | Indian/Native American |
| **Geographic Preference(s):** | West (CA, HI, NV, UT, CO, MT, WY) |
| **Description:** | Berkey Williams Public Interest Indian Law FellowshipBerkey Williams LLP (BW) established the Public Interest Indian Law Fellowship Program in 2005. The aims of the Fellowship are to encourage recent law graduates to work in the field of Indian law and to provide the Fellows with an opportunity to pursue public interest projects in Indian country. The Fellow is encouraged to develop innovative legal strategies for projects which may not traditionally be feasible endeavors for a private law firm. The Firm’s intent is to provide bright, creative law graduates with the time and resources to tackle public interest, social justice, and related issues in Indian country. The Fellowship intends to contribute to the development of public interest Indian law leaders of the future, whatever their career paths might be.About Berkey WilliamsThe firm is a private, for-profit partnership with a significant public interest focus. The firm has three attorneys and two paralegals in Berkeley, California, one attorney in Washington, DC, one attorney in Bozeman, Montana, two attorneys in New York, and one attorney in New Mexico. The firm works exclusively for Indian tribes and tribal organizations, and currently has clients throughout the United States. Natural resources protection, environmental justice, water and fishing rights, recovery of ancestral lands, tribal sovereignty, self-governance, economic development, Indian child welfare, employment, and health care are representative areas of work. The Firm’s work is funded primarily by its fee-paying tribal clients, as well as generous contributions from private foundations. More information may be found at the firm’s web site: www.berkeywilliams.com. About the FellowshipThe one-year Fellowship offers a competitive salary, full benefits, training, flexibility in balancing work and a private life, and the opportunity to work with experienced attorneys in an established firm focused exclusively on serving Indian tribes and tribal organizations. The Fellow will work in the California office. The Fellowship begins in September, 2013, with some flexibility depending upon the candidate’s schedule. Berkey Williams is committed to recruiting attorneys who will bring a variety of experiences to the firm’s clients, and to supporting them by providing the resources necessary to building a strong career in Indian law.The projects on which a Fellow might work are subject to the creativity of the Fellow and the needs or demands of a particular client tribe or tribal organization. In the past, the Berkey Williams Fellow has worked for organized but unrecognized California tribes seeking to protect cultural sites threatened by land development, and tribes whose children are subject to state juvenile dependency proceedings. The Firm’s public interest and pro bono work includes projects intended to protect cultural sites, promote Indian-organized educational institutions, connect Indian communities to electric and telecommunications grids, recover ancestral lands, expand economic development opportunities for tribes, and others.Qualifications and Selection CriteriaApplications are encouraged from recent law graduates with a demonstrated commitment to Indian law. Preference is given to candidates, both Indian and non-Indian, who demonstrate personal or professional experience and identification with Indian communities. High academic achievements are certainly considered, but they are weighed with other equally significant factors: personal accomplishments, professional goals, cultural competence, and the capacity to work conscientiously and independently as needed. Candidates with interest in specific public interest projects are encouraged to bring their proposals to the firm. Candidates are encouraged to seek their own funding as well, as the firm’s ability to offer the fellowship is contingent on funding. Membership in the California Bar, or the Bar of another state, though not essential, is a significant factor in the firm’s evaluation of candidates. Applying for the FellowshipInterested law graduates should send a resume and a writing sample to Gloria Coronado, Administrative Assistant, at gcoronado@berkeywilliams.com. If you have any questions, please email. Deadline to apply is January 31, 2013. |
| **Desired Class Level:** | RECENT GRADS |
| **Posting Date:** | December 17, 2012 |
| **Expiration Date:** | January 31, 2013 |
| **Contact:** | Gloria CoronadoAdministrative Assistant2030 Addison Street Suite 410 Berkeley, California 94704 United States[http://www.berkeywilliams.com](https://excast02.asurite.ad.asu.edu/owa/redir.aspx?C=RgZ5vxnNzUugJBaXByA6mRb-uAd6sM8ICLL6RECzX0bDwyzwCImpnY0AiQszp3KCuszDMHPZIVI.&URL=http%3a%2f%2fwww.berkeywilliams.com%2f) |
| **Resume Receipt:** | E-mail, Other (see below) |
| **Default email for resumes.:** | [gcoronado@berkeywilliams.com](https://excast02.asurite.ad.asu.edu/owa/redir.aspx?C=RgZ5vxnNzUugJBaXByA6mRb-uAd6sM8ICLL6RECzX0bDwyzwCImpnY0AiQszp3KCuszDMHPZIVI.&URL=mailto%3agcoronado%40berkeywilliams.com) |
| **How to Apply:** | Interested law graduates should send a resume and a writing sample to Gloria Coronado, Administrative Assistant, at gcoronado@berkeywilliams.com. If you have any questions, please email. Deadline to apply is January 31, 2013. |
| **Additional Documents:** | Writing Sample, Other Documents |
| **ID:** | 21907 |

**DEAN, SCHOOL OF LAW
UNIVERSITY OF NEW MEXICO**

The University of New Mexico is seeking an innovative and experienced leader for the position of Dean of the School of Law at the University of New Mexico (UNM). This opportunity arises due to former Dean Kevin Washburn being named by President Obama to be Assistant Secretary for Indian Affairs at the Department of the Interior.

Located in Albuquerque, the largest city in New Mexico and one of the fastest growing in the Southwest, UNM is a Carnegie Very High Research University and designated as a DoEd Hispanic-Serving Institution. As the state’s flagship university, UNM serves a diverse student population with more than 30,000 students on five campuses. UNM offers nationally-ranked academic programs, exceptional research opportunities, and an active and vibrant fine arts community on an architecturally unique campus.

Founded in 1947, the School of Law serves approximately 350 students enrolled in the J.D. program. Approximately 40% of the students are from minority backgrounds, and men and women are represented about equally. Full-time faculty number is around 34.

The law school operates a Clinical Law Program, which is mandatory for all students, with the Associate Dean for Clinical Affairs reporting directly to the Dean. The directors of two research and training institutes – the Utton Transboundary Resources Center and Institute for Public Law – also report to the Dean. An independent institution - the American Indian Law Center - is housed in the law school. The school publishes three journals, the *New Mexico Law Review*, the *Natural Resources Journal*, and the *Tribal Law Journal*. The Law Library is directed by a full-time member of the faculty, who reports to the Dean and is assisted by five library faculty members.

The Dean is the chief academic and executive officer of the School of Law and reports directly to the Provost of the University. Governance of the law school is vested in the faculty and its committees, which are appointed by the Dean. Students are represented as full voting members on most committees as well as at faculty meetings.

The Dean has significant fund-raising responsibilities for both the law school and its various institutes. The Dean interacts with alumni/ae and other members of the legal profession in such matters as continuing legal education, annual meetings of the Bar, Bar committees, and other professional functions. Under the Constitution of New Mexico, the Dean serves as chair of the judicial nominating commissions for the state’s Appellate, District, and Metropolitan Courts. In this capacity, the Dean periodically chairs committees of lawyers, judges, and lay persons for the purpose of selecting judicial candidates for courts throughout New Mexico, for appointment by the Governor.

MINIMUM REQUIREMENTS:

* J.D. degree or equivalent degree in a law-related area.
* Academic credentials or equivalent experience that would merit appointment as a full professor in the School of Law.

DESIRED QUALIFICATIONS:

* Record of administrative responsibility and proven fiscal and managerial skills.
* Demonstrated capacity for leadership.
* Research experience at the professional level.
* Teaching experience at the professional level.
* Evidence of scholarly achievement.
* Strong record of support for:
	+ Teaching and clinical legal education
	+ Community service
	+ Research and creative activity
	+ Academic freedom
	+ Diversity
* Experience in dealing with external funding sources.

The University of New Mexico actively seeks and encourages nominations of and applications from individuals who are members of under-represented groups. For information regarding the confidentiality of inquiries and applications, call or email the address listed below. A complete application consists of (1) a letter that expresses interest in and qualifications for the position, (2) a curriculum vitae, and (3) the names, addresses, and contact information of five professional references.

Applications should be submitted online at <http://unmjobs.unm.edu> referencing posting #0818563. For best consideration, applications should be submitted by January 21, 2013 and the position will remain open until filled.

Nominations should be submitted by email to Jennifer Love, Search Coordinator at jenlov22@unm.edu

The University of New Mexico is an Equal Opportunity/Affirmative Action Employer, Educator.

For additional information about UNM, see <http://www.unm.edu>
For additional information about the School of Law, see <http://lawschool.unm.edu/>

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF INFORMATION POLICY
EXPERIENCED ATTORNEYS / GS-12
VACANCY ANNOUNCMENT NUMBER: OIP ATY-13-001**

**About the Office**: The United States Department of Justice is seeking experienced attorneys to work in the Office of Information Policy (OIP), located in Washington, DC. OIP manages the Department's responsibilities related to the Freedom of Information Act (FOIA), which includes coordinating and implementing policy development and compliance government-wide for the FOIA, adjudicating all appeals from denials by any Department component under the FOIA, and handling the defense of certain FOIA matters in litigation.

**Responsibilities and Opportunity Offered**: The incumbents will perform varied legal work involving the interpretation and application of laws, executive orders, regulations, precedents, and agency practices relating to the FOIA. Specific responsibilities will include:

• recommending proposed actions to be taken in the adjudication of administrative FOIA appeals by evaluating actions taken by Department of Justice components in processing initial FOIA requests;
• conducting legal research and providing legal advice involving inquiries and assignments related to the application of FOIA access laws;
• providing instructional training and guidance to various federal Departments regarding compliance with the FOIA; and
• serving as litigators in defending certain FOIA lawsuits.

**Qualifications**: Required qualifications: Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction), and have at least one year post-J.D. experience.
Preferred qualifications: It is preferred that applicants have a knowledge of the Freedom of Information Act and have administrative law and/or civil litigation experience.
**Travel**: Limited travel may be associated with this position.
**Salary Information**: Salary and grade level determinations are made based on the number of years of qualifying experience and current salary level. The salary range for the position is: GS-12: $74,872 - $97,333.
**Location**: Washington, DC
**Relocation Expenses**: Relocation expenses will not be authorized.
**Application Process and Deadline Date**: To apply, please submit a resume, a cover letter, and a writing sample (a brief or comparable analytic legal exposition that is your work product) to:

U.S. Department of Justice
Office of Information Policy
ATTN: Anne Work, Senior Counsel
1425 New York Avenue
Suite 11050
Washington, D.C. 20530

Or email to: [Anne.D.Work@usdoj.gov](https://excast02.asurite.ad.asu.edu/owa/redir.aspx?C=5IPX0iJtR0y1ZFq-t5SQolvDSrd1sM8IarcP25l1wsJRA-a9pVuWyiHyi_VbEecVBs4pQn8UP8o.&URL=mailto%3aAnne.D.Work%40usdoj.gov)
or
[Sean.O'Neill@usdoj.gov](https://excast02.asurite.ad.asu.edu/owa/redir.aspx?C=5IPX0iJtR0y1ZFq-t5SQolvDSrd1sM8IarcP25l1wsJRA-a9pVuWyiHyi_VbEecVBs4pQn8UP8o.&URL=mailto%3aSean.O'Neill%40usdoj.gov%2520)

No telephone calls please. The position will be open until February 4, 2013 or until filled. Applications must be received no later than February 4, 2013.

**U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms, and Explosives
Attorney Advisor (Associate Chief Counsel)
(Administration/and Ethics Division)
(GS-905-15)
Opens: 12/12/2012
Closes: 12/21/2012**

**About the Office**: This position is located in the Administration and Ethics Division, Office of the Chief Counsel for the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Washington, D.C. The attorney serves as the Associate Chief Counsel (Administration and Ethics), and is responsible for the supervision of the cases related to administrative matters such as employee relations, personnel, ethics, procurement, and fiscal matters. The attorney serves as legal and technical consultant to the Deputy Chief Counsel (HQ) on all legal matters, including the most difficult, important and complex matters, arising under the laws pertaining to employee relations, personnel laws, ethics, EEO, procurement, fiscal matters and ethics.

**Responsibilities and Opportunity Offered**: Represents the Bureau in cases involving complex and/or novel legal issues or matters of considerable consequence or importance (including cases where high-level agency officials are involved).

In addition, the attorney serves as ATF's primary legal ethics advisor and oversees the ATF's ethics program; maintains control over all administrative cases assigned to the A&E Division. Provides advice and guidance and directly supervises attorneys, on handling cases in the following areas:

• Federal employee relations and personnel law including: employment and retention, pay and allowances, attendance and leave, labor-management and employee relations, federal employment benefits, and other related matters.

• Federal government ethics program including: the Public and Confidential Financial Disclosure process, ethics training; the Standards of Conduct for Employees of the Executive Branch; post-employment restrictions, and conflict of interest matters.

• Procurement related matters including: reviewing invitations for bid; request for proposals; contract awards; performance requirements; interpretation, cancellation, termination, and enforcement of procurement contracts; negotiation of complex procurements; drafting and execution of definitive contracts.

• The attorney also represents ATF in litigation before the U.S. Courts with the Department of Justice (DOJ); various Boards of Contract Appeals; the Equal Employment Opportunity Commission (EEOC); the Merit Systems Protection Board (MSPB), Government Accountability Office (GAO), as well as in mediation and other forums utilizing an alternative dispute resolution process.

**Required Qualifications**:Must be a U.S. Citizen. All applicants must possess a J.D. degree from an ABA accredited law school.
Applicants must be an active member of the bar in good standing (any state or territory, or the District of Columbia).

All applicants must meet all qualification requirements described in this announcement by the closing date.

Specialized Experience is defined as experience which is in or directly related to administrative and general law pertaining to personnel, employee relations, EEO , procurement, ethics, and fiscal matters which has equipped the applicant with the particular knowledge, skills and abilities to successfully perform the duties of this position.

Applicants must have at least (4) four years of specialized experience equivalent to the (GS-14) grade level in the Federal service. Specific specialized experience for this position includes:

1. Significant experience with laws relating to employee relations, personnel, EEO, ethics, procurement and fiscal matters.

2. Experience in civil federal litigation.

3. Ability to provide leadership /guidance to a legal staff as demonstrated by work experience as a team leader or team member working on federal government ethics cases; procurement related matters; employee relations or other employment- related legal cases.

4. Superior analytical, written and communication skills.

**Travel**:
Travel and relocation expenses are not authorized and will not be paid.
Subject to a 5-year periodic investigation.

**Salary Information**:
$123,758.00 - $155,500.00

**Promotion Potential**: GS-0905-15

**Application Process and Deadline Date**:
All applications and resume must be submitted on-line through USAJOBS, announcement number 13-EXC-085-NAT.

Applications must be received by December 21, 2012, the closing date of this announcement.

If you have questions or are unable to submit your application through USAJOBS, please contact: Nelia Talley, Human Resources Specialist, at (202) 648-8849.

 **U.S. DEPARTMENT OF JUSTICE
ASSISTANT UNITED STATES ATTORNEY
UNITED STATES ATTORNEY'S OFFICE
Northern District of Alabama
Vacancy Announcement Number 13-NDAL-04**

**About the Office**: The United States Attorney's Office in the Northern District of Alabama serves the District by representing the interests of the United States in litigation and community affairs related to law enforcement. The Office prosecutes violations of federal criminal law. It also defends the United States in civil law suits and seeks to recover from instances of fraud committed against the United States and take other affirmative civil enforcement action. The Office works with federal, state, and local law enforcement to protect and serve the district. The United States Attorney's Office for the Northern District of Alabama covers 31 of the state's 67 counties, and has a branch office located in Huntsville, Alabama. Our mission is threefold: (1) to prosecute violations of federal criminal law, (2) to prosecute on behalf of or defend the United States in civil actions, and (3) to collect otherwise administratively uncollectible financial judgments on behalf of the United States. Assistant United States Attorneys in this district are charged with demonstrating exceptional competence, unquestionable integrity, and a commitment to serve the citizens of this district as they accomplish the office's mission.

**Responsibilities and Opportunity Offered**: This announcement is for one Assistant United States Attorney position in the Criminal Division. **This is a temporary position not to exceed 15 months**. The person selected may be assigned to any of the sections below:

***General Crimes and Narcotics Unit*** - This section prosecutes crimes such as bank robbery, carjacking, kidnapping, and hate crimes violations, immigration offenses; and a large number of cases and matters involving federal firearms violations. This section includes the Narcotics and Organized Crime Drug Enforcement Task Force which prosecutes the highest level drug-trafficking organizations operating within the United States, importing drugs into the United States, or laundering the proceeds of drug trafficking.

***Public Corruption Unit*** - This section is responsible for prosecuting a wide range of complex public corruption cases to include local and high profile politicians, civil rights violations, and environmental crimes. This section contributes to the district's stability by rigorously prosecuting public corruption so that public confidence in government is maintained and justified.

***Terrorism, Asset Forfeiture, Economic/Cyber Crimes & Financial Fraud Unit*** - This section is responsible for prosecuting a wide range of cases including terrorism, health care fraud, bankruptcy fraud, and mail and wire fraud. In the area of terrorism, the district works to prevent injuries, death and destruction first and to prosecute second. The primary function of the AUSAs handling asset forfeiture is to use federal forfeiture laws to disrupt and deter criminal activity, dismantle criminal enterprises and to separate criminals and their associates from their ill-gotten gains. This section is also charged with the expanding prosecution of computer crimes, particularly those involving child pornography.

**Qualifications**: **Required Qualifications**: Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction), and have at least 3 years of post-J.D. experience. Applicants are required to be a member of the Alabama Bar or willing to become a member within the first 24 months of employment. The person selected for this position must be fully and exclusively invested in the Northern District of Alabama.

**Preferred Qualifications**: The preferred applicant for this position will have a solid academic background, strong legal research and writing skills, experience with complex case investigations, and five to seven years legal experience since law school.

United States citizenship is required.

**Travel**: Occasional travel, both within and outside the District, may be required, on an average of 1-5 nights per month.

**Type of Position**: **This is a temporary position not-to-exceed 15 months**. This position may be extended or made permanent without further competition.

**Salary Information**: Assistant United States Attorneys' pay is administratively determined based, in part, on the number years of professional attorney experience. The range of basic pay is $50,894 to $150,159 which includes 14.16% locality pay.

**Location**: This position may be located in the main office in Birmingham, Alabama or the branch office in Huntsville, Alabama. The Northern District is an area of rolling hills, beautiful lakes, downtown lofts, evening concerts in the park, unrivaled retail, nationally ranked restaurants, and an amusement and theme park. Huntsville/Madison County offers a highly educated workforce, the second-largest research park in the nation, top ranked schools and beautiful mountain lakes and vistas.

**Relocation Expenses**: Relocation expenses will not be paid.

**Application Process and Deadline Date**: Applicant should submit a resume, cover letter, and a writing sample to:

United States Attorney's Office
Attention: Human Resources
1801 Fourth Avenue North
Birmingham, Alabama 35203

No telephone calls please. Applications must be postmarked by December 28, 2012.

### Current Department of Justice Attorney Vacancies

[http://www.atf.gov/careers/professional-technical/](https://excast02.asurite.ad.asu.edu/owa/redir.aspx?C=5IPX0iJtR0y1ZFq-t5SQolvDSrd1sM8IarcP25l1wsJRA-a9pVuWyiHyi_VbEecVBs4pQn8UP8o.&URL=http%3a%2f%2fwww.atf.gov%2fcareers%2fprofessional-technical%2f%2520)(use this internet site to access the on-line application in USAJOBS).

This and other attorney vacancy announcements with the Department of Justice can be found at: [http://www.justice.gov/careers/legal/attvacancies.html](https://excast02.asurite.ad.asu.edu/owa/redir.aspx?C=5IPX0iJtR0y1ZFq-t5SQolvDSrd1sM8IarcP25l1wsJRA-a9pVuWyiHyi_VbEecVBs4pQn8UP8o.&URL=http%3a%2f%2fwww.justice.gov%2fcareers%2flegal%2fattvacancies.html)



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[www.rcocweb.org](http://www.rcocweb.org)

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# Management Career Opportunity

***Right-of-Way & Contracts Manager***

  **Essential functions:**

* Serve as engineering division head under the direction of the Engineering Director: Function as liaison between engineering and legal departments.
* Manage/coordinate key activities in securing all right-of-way needed for RCOC projects

 and in writing/reviewing associated contracts.

* Manage and coordinate outside contractors for appraisal and acquisition.
* Supervise and direct work activities of division support staff.
* Assign road project tasks to technicians.
* Review completed work for proper format.
* Monitor safety procedures in accordance with agency standards.
* Monitor property acquisition tasks assigned to negotiators.

**Please apply if you have:**

* A four year college degree (e.g. Civil Engineering, Business ; a Juris Doctorate is preferred ) from an accredited university/college
* Minimum of five years of extensive experience & responsibility in civil engineering or real property law
* Current and working knowledge of Federal Right of Way acquisition requirements and civil engineering
* Demonstrated management ability directing staff, outside consulting firms and budgets
* Ability to communicate effectively verbally and in writing
* Ability to make sound decisions based on agency policies
* Ability to use personal computers and other information processing systems

Salary: $66,932.00 to $72,331.00 (DOE)

Send resume and salary history to

### Road Commission for Oakland County

Human Resources Department

31001 Lahser Road

Beverly Hills, MI 48025

## Fax: 248-645-5792

Or, apply on line:

 [www.rcocweb.org](http://www.rcocweb.org)

Click “Job Postings” - then click “Application Form” to apply electronically

EOE/ADA/Drug Free Workplace

We participate in E-Verify

Interview travel expenses/relocation costs are not reimbursable.